

HOW-TO REGISTER FOR THE AGM

STEP 1

Head to the [Centre website](#) in your internet browser (Google Chrome, Firefox or Safari. **Internet Explorer is NOT compatible**)

Click the [Events & Workshops tab](#) and select the **Annual General Meeting**.

TIP: If you're having trouble registering, clear your internet cache and cookies before beginning.



Annual General Meeting
Thursday, November 25
6:30 p.m. Welcome & Special Presentation by Dr. Sandy Thompson-Hodgetts: **Helpful or Harmful?** Perspectives on disclosing an autism diagnosis to others
7:15 p.m. AGM
8 p.m. Wrap-up

Please RSVP by November 22

The AGM Zoom link will be emailed to all attendees prior to the event.

**Please Note: only Centre members are eligible to vote at the AGM.*

Questions? Contact us at 780.488.6600 or info@centreforautism.ab.ca

RSVP NOW!

The screenshot shows the website header with navigation links: Home, About Us, News & Media, Programs, Events & Workshops, Volunteer, Careers, Contact Us, Ways to Give. There are social media icons for Facebook, Twitter, YouTube, Instagram, and Email, along with a 'Donate' button and a 'Sign In' button. The main content area displays 'ANNUAL GENERAL MEETING' with a teal 'UPCOMING' tag. Below this is a card for 'Annual General Meeting 2021' with a yellow 'ADD TO EVENT CART' button circled in red.

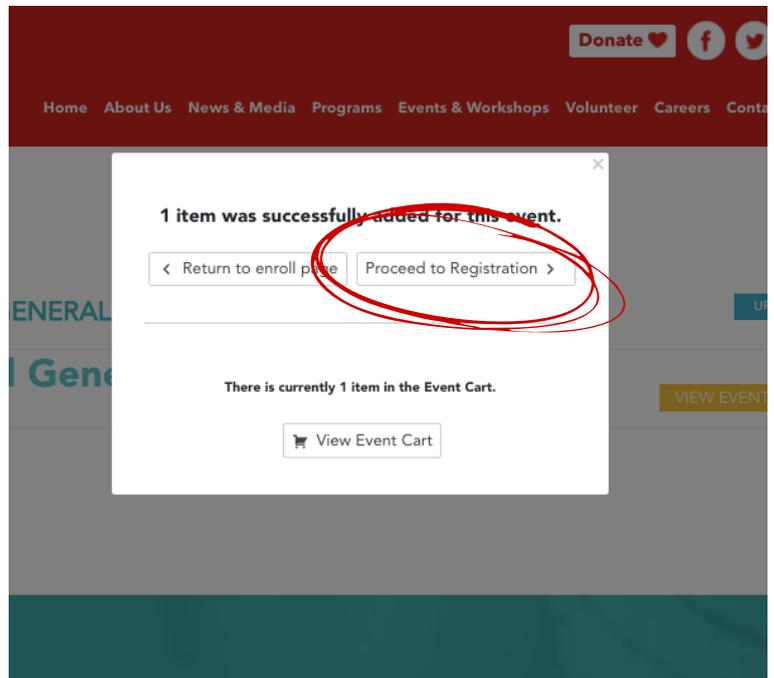
STEP 2

Add the event to your cart

STEP 3

This dialogue box will pop up.
Click **Proceed to Registration**

***NOTE:** You can only register one attendee per transaction. Two attendees cannot use the same email address.



STEP 4

Fill out all of the requested information:

Name
Phone Number
Email Address

***NOTE:** If everything is filled out correctly, the boxes will be outlined in **GREEN** (see the image as an example). If there is something wrong, the outline will be **RED** and you will be unable to proceed. If the email is red, your email may already be associated with an active registration or there may be a typo. Ensure you are not already registered or enter another address. Ensure the phone number is entered as shown in the image.

REGISTRATION CHECKOUT

1 Login » 2 Attendee Information

Registration Fees are charged in CDN dollars.
In order to process your registration, we ask you to provide the following information.
Please note that all fields marked with an asterisk (*) are required.

Name and Description	Participants	Price	Total
Annual General Meeting 2020: (For Annual General Meeting)	1	\$0.00	\$0.00

Attendee 1

Your Contact Information

First Name* Last Name*

Phone Number*

Email Address*

I consent to Centre for Autism Services Alberta storing and using my personal information, according to their [privacy policy](#).

RETURN TO EVENT CART

PROCEED TO FINALIZE REGISTRATION

Your Contact Information

First Name* Last Name*

Phone Number*

Email Address*

I consent to Centre for Autism Services Alberta storing and using my personal information, according to their [privacy policy](#).

RETURN TO EVENT CART

PROCEED TO FINALIZE REGISTRATION

STEP 5

Check the box that says you consent to the collection of your information.

STEP 6

Click **Proceed to Finalize Registration**

I consent to Centre for Autism Services Alberta storing and using my personal information, according to their [privacy policy](#).

[RETURN TO EVENT CART](#) [PROCEED TO FINALIZE REGISTRATION](#)

STEP 7

Success! You are registered and will receive a confirmation email right away.

KEEP THIS PAGE OPEN until you get your confirmation email. If you haven't received the confirmation email within 10 minutes and it's not in your junk folder, click the button "**Click here to edit all attendee information**" and ensure your email address was entered correctly. Make any necessary changes, proceed back to this page as instructed, then click "**Resend email**".

THANK YOU

Congratulations

Your registration has been successfully processed.

Check your email for your registration confirmation or click the button below to view / download / print a full description of your purchases and registration information.

[View Full Order Confirmation Receipt](#)

Registration Details

Annual General Meeting

Registrant Name		REG Code	REG Status
John Appleseed	edit info resend email	728-114-1-9bd5	★ Approved

[CLICK HERE TO EDIT ALL ATTENDEE INFORMATION](#)

Please keep an eye on your email the week of Nov. 23 for another email from us with the Zoom link for the event.

**SEE YOU AT THE VIRTUAL AGM ON
NOVEMBER 25 AT 6:30 P.M.!**

